

To,  
**Associate Dean, Academics (PG)**  
 Indian Institute of Technology Patna  
 Bihta, Patna, India-801106

Through,  
 Supervisor Signature:.....  
 Dept. Ph.D Coordinator signature:.....  
 Head of the Department Signature:.....

**Subject: Ph.D thesis submission for further evaluation.**

Dear sir,

I am ..... Roll No. ...., a Ph.D research scholar in the Department of ..... at IIT Patna. I had delivered my Ph.D synopsis seminar on ..... Please find enclosed, below documents, for further evaluation and approval of my thesis.

Thesis submission Enclosures:

Sl No	Required Documents	Tick (✓)
1.	Application by the student to Dean Academic	
2.	Thesis Submission Form 230 server	
3.	Declaration by the Supervisor 230 server	
4.	Declaration by the scholar 230 server	
5.	Money Receipt of Rs. 1000/- (Through SBI Collect)	
6.	Clearance Certificate 230 server	
7.	Turnitin Report with originality certificate by the candidate*	%
8.	Checklist for the Ph.D. Thesis duly signed by Ph.D coordinator	
9.	One CD Containing thesis & abstract.	
10.	Minimum <b>four soft bound</b> (spiral binding) copies of thesis. (five in case of two supervisors)	
11.	Abstract of thesis (02 copies)	
12.	Payment receipt of fee for current semester	
13.	Consent for uploading the thesis on Shodhganga	Yes/ No
14.	Whether candidate requires Ph.D thesis submission certificate.	Yes/ No

Thanking you  
 Yours sincerely

Signature: .....  
 Name.....  
 Fellowship category.....  
 Email Id : ..... Ph No.....

**Submitted in dept. office for further process.**

Forwardal by Dept. Office (Signature).....

<b>For Academic Section use only</b>	
1. Item Nos. 1-11 stated above have been found in order. <b>Yes / No</b>	
2. CD containing thesis/ abstract has been checked and is in order. <b>Yes/ No</b>	
3. Submitted thesis is accepted for further action. <b>Yes/ No</b>	
JA/Assistant (Acad.) Superintendent	
AR (Academics) / DR (Academics)	
	IPC
	A Dean, Academics (PG)

\*Thesis soft Copy to be Submitted to Asst. Librarian for Turnitin check and onward transfer of report to academic Section.